



## **Health & Safety / Fire Evacuation Policy**

A First Aid kit located in the kitchen area.

Fire Extinguishers are located in the main Studio just off the landing

A Fire Smoke Alarm is installed in the Studio.

A Carbon Monoxide alarm is installed in the Studio

All equipment at JPS Studios has been subject to PAT electrical testing

All electrical wiring has been tested for electrical safety and is an ongoing process.

An Electrical Safety certificate is held for the building by the Landlord

A Full Risk Assessment has been completed for JPS Studios and is reviewed annually.

Any injuries must be reported to a member of Staff straight away.

The Fire evacuation / Muster point is outside on Banastre Road in front of Karwowski Motors.

Do not re enter property without permission of JPS staff.

If the Fire / smoke alarm sounds leave the building immediately and leave all property behind.

In the event of an emergency...phone 999 on the iPhone provided and inform the studio manager immediately.